

# How to use FaceTime

This guide is meant to provide details and instructions on how to use FaceTime. Please note that you can only FaceTime between Apple Products (Like iPhone, iPod touch, and Mac computers)

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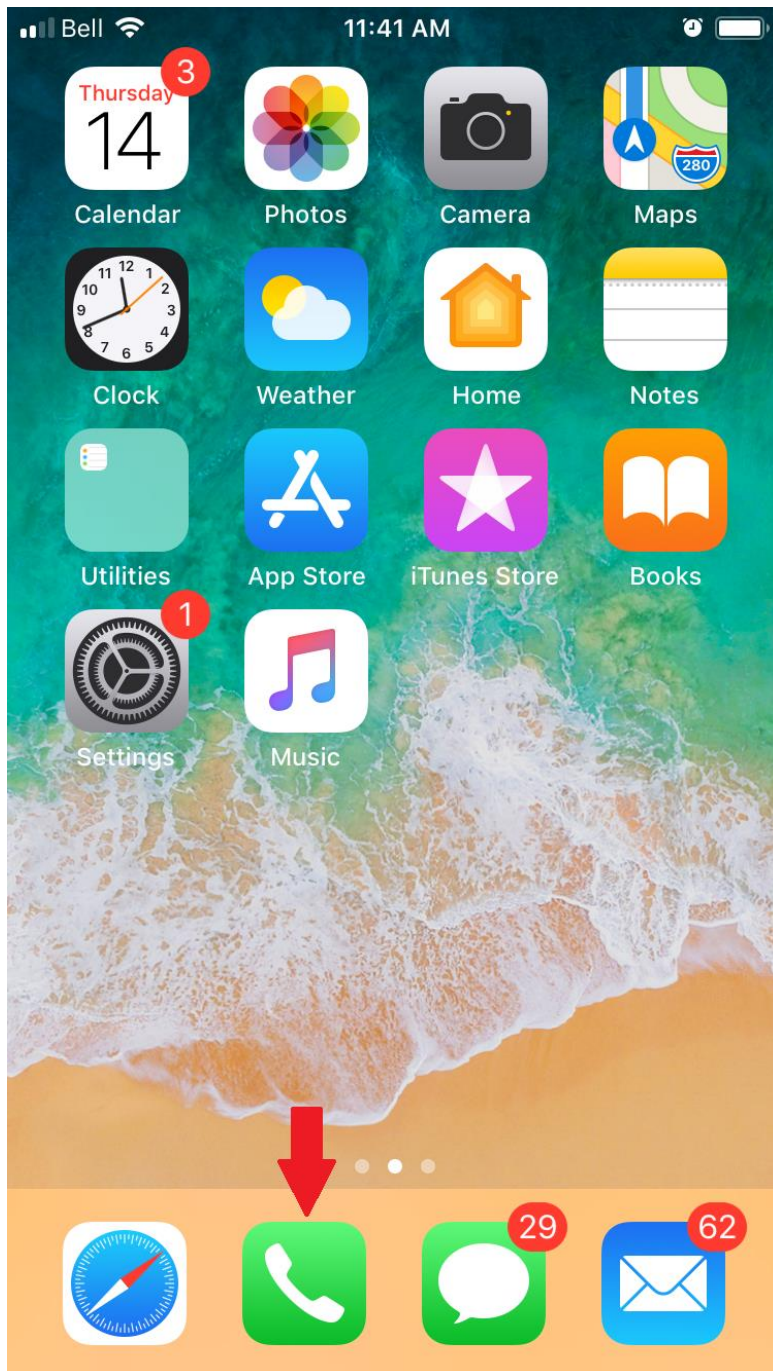
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## Part 1How to start a call on FaceTime iPhone/iPod Touch

To begin a call on an iPhone or an iPod touch Follow the instructions below

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Open your contacts List by clicking on the green phone Icon

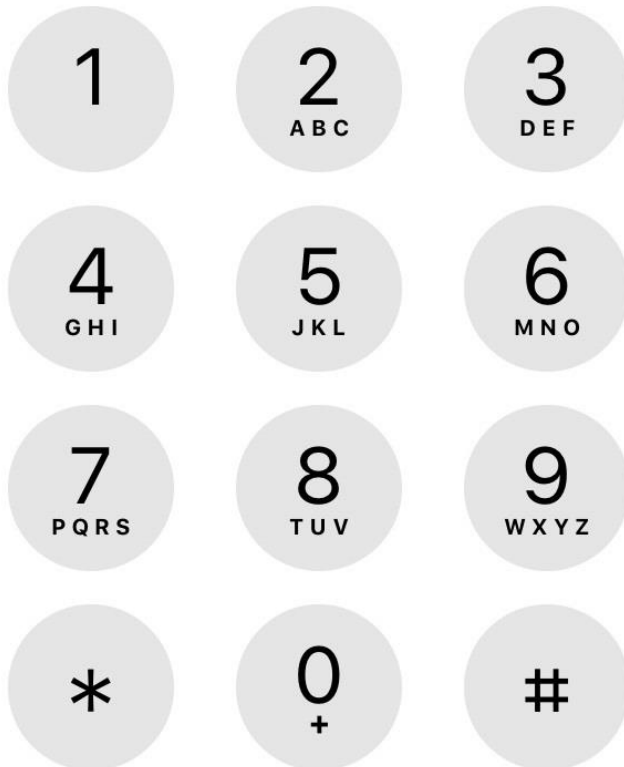


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Click on the Contacts tab on the bottom row of the screen

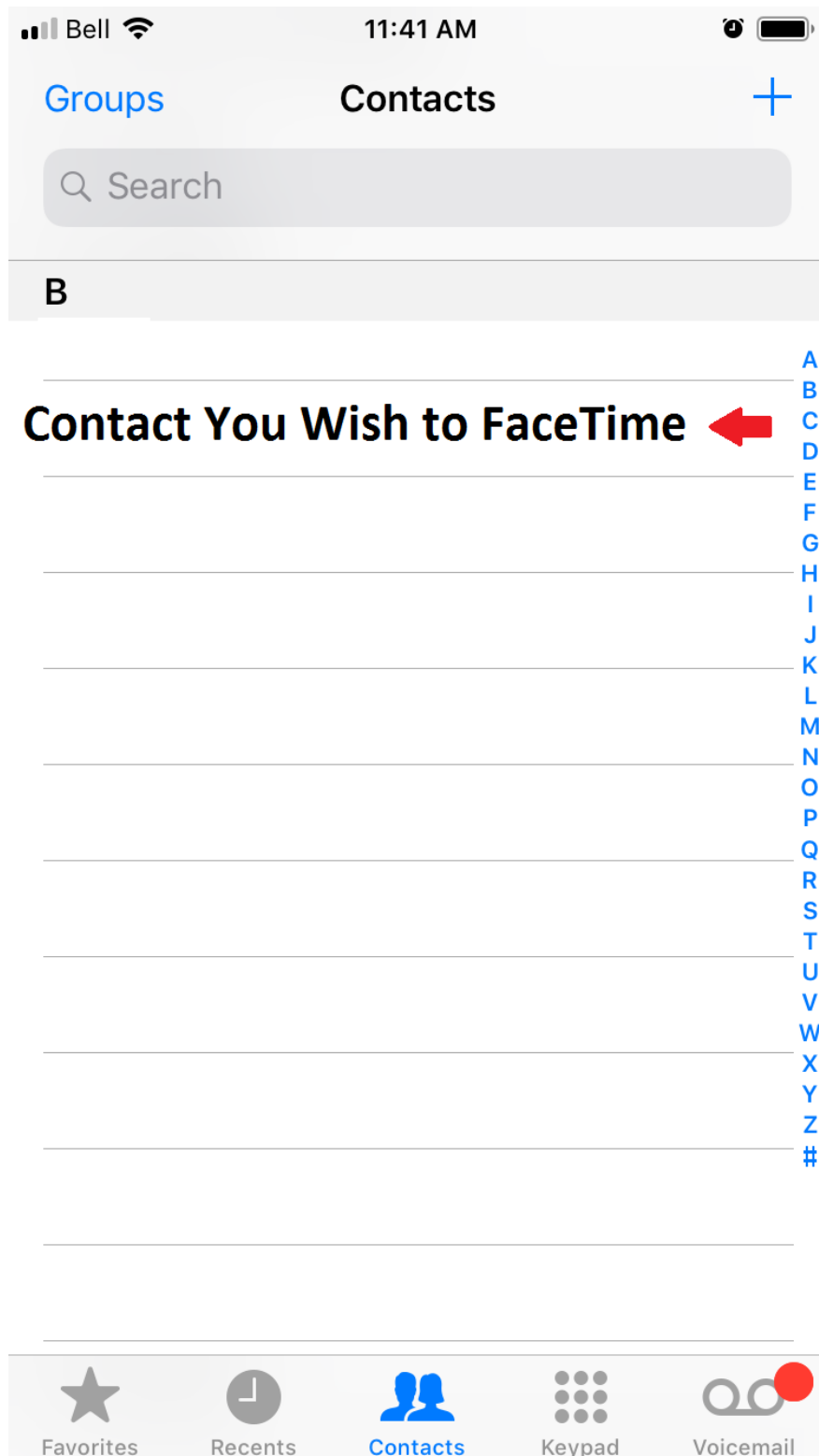
Signal strength, carrier (Bell), Wi-Fi, and cellular data icons

11:43 AM



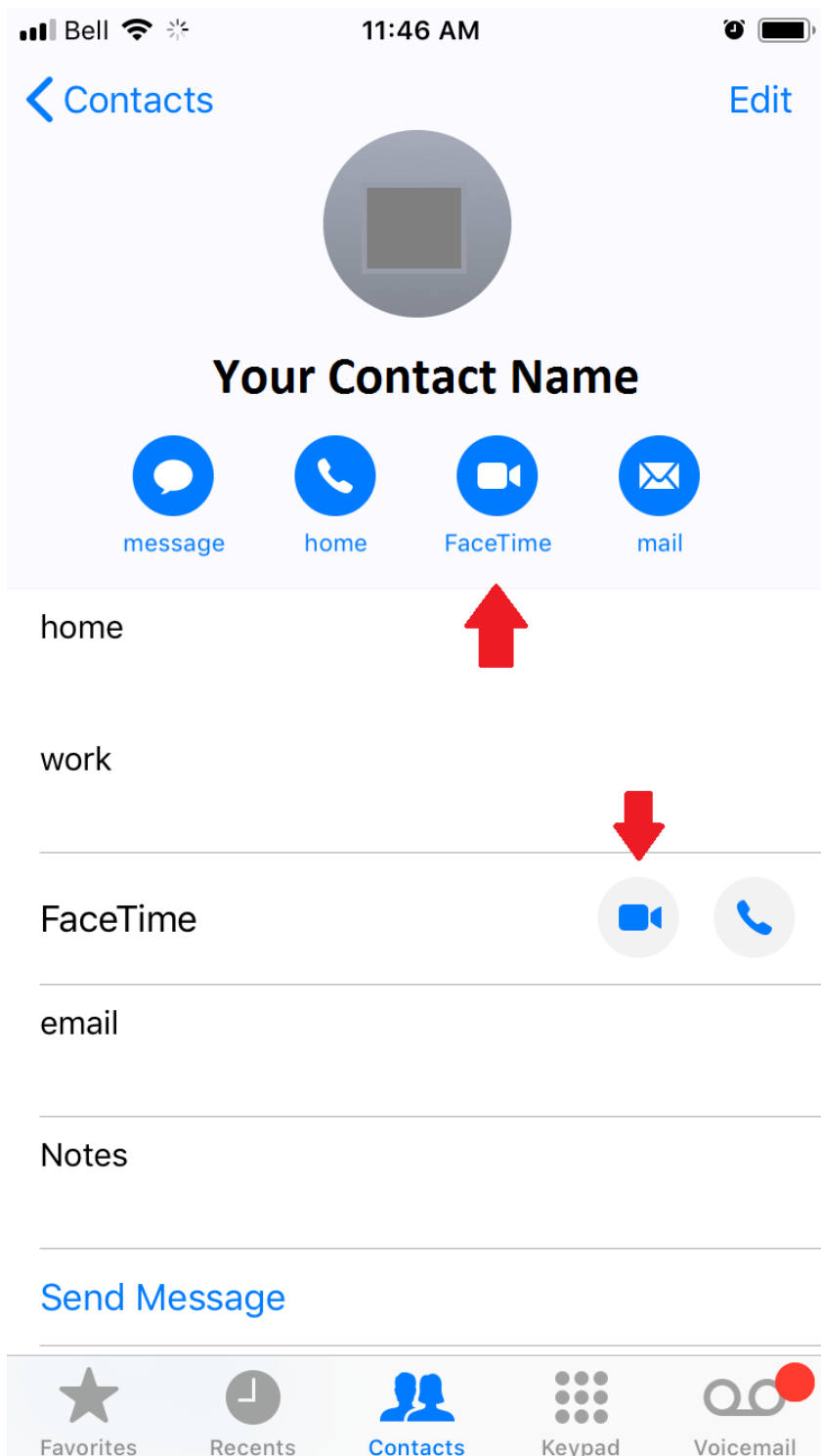
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Click on the name of the contact you wish to FaceTime:



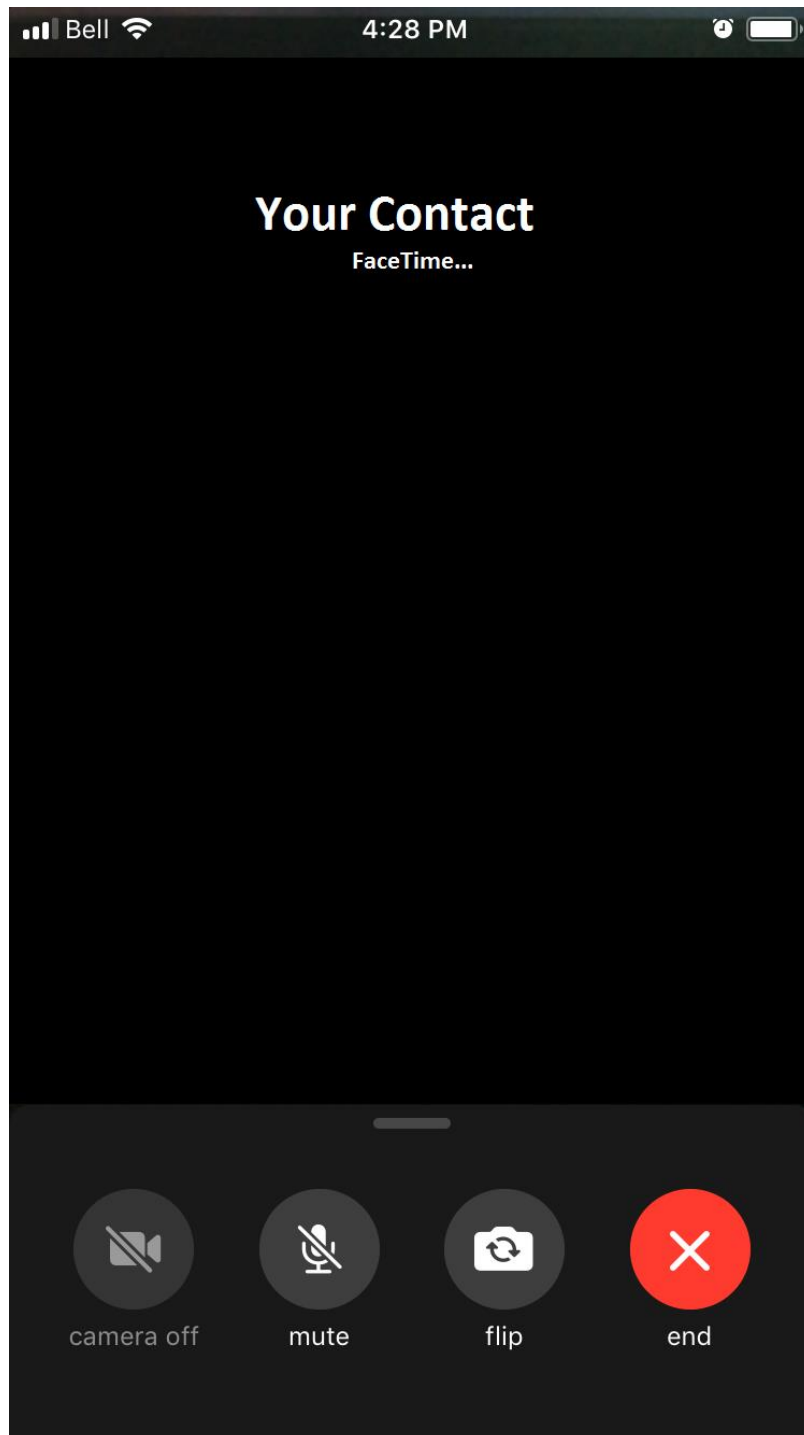
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Click on one of the two FaceTime Buttons on your contact screen



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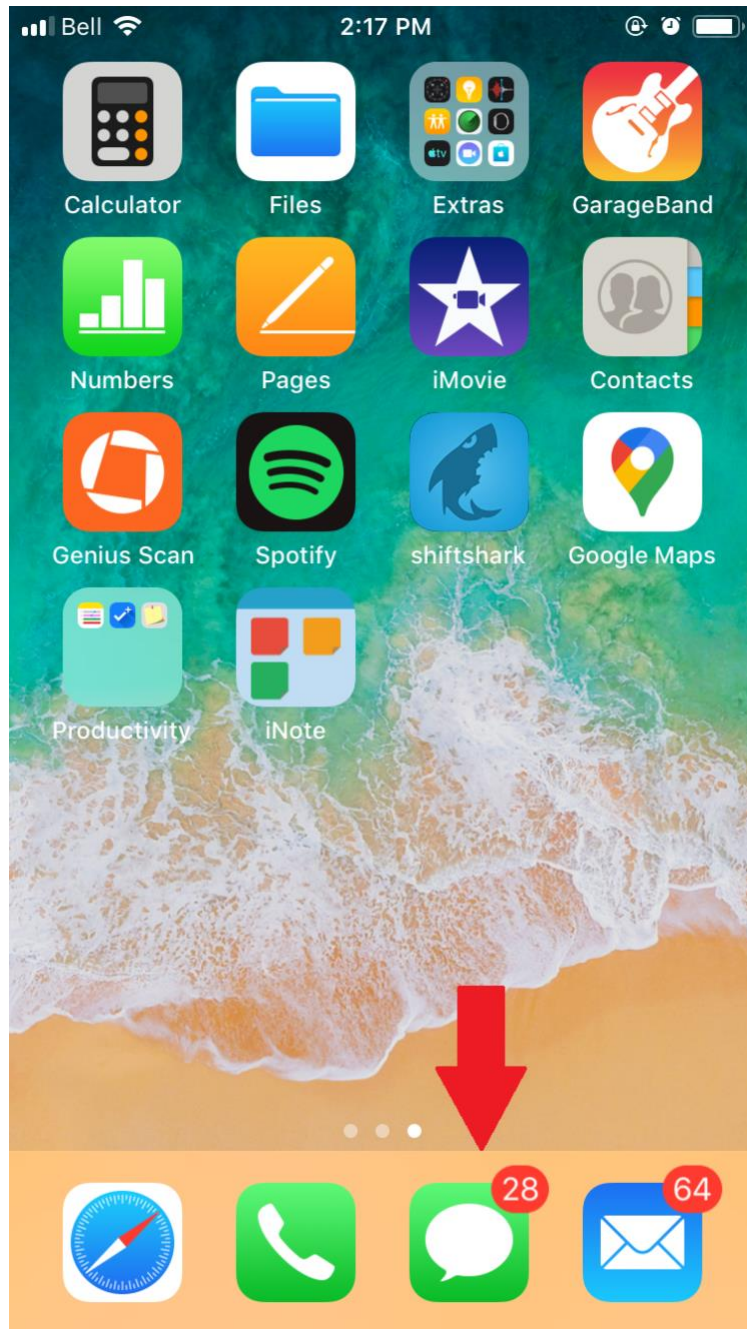
All Done!



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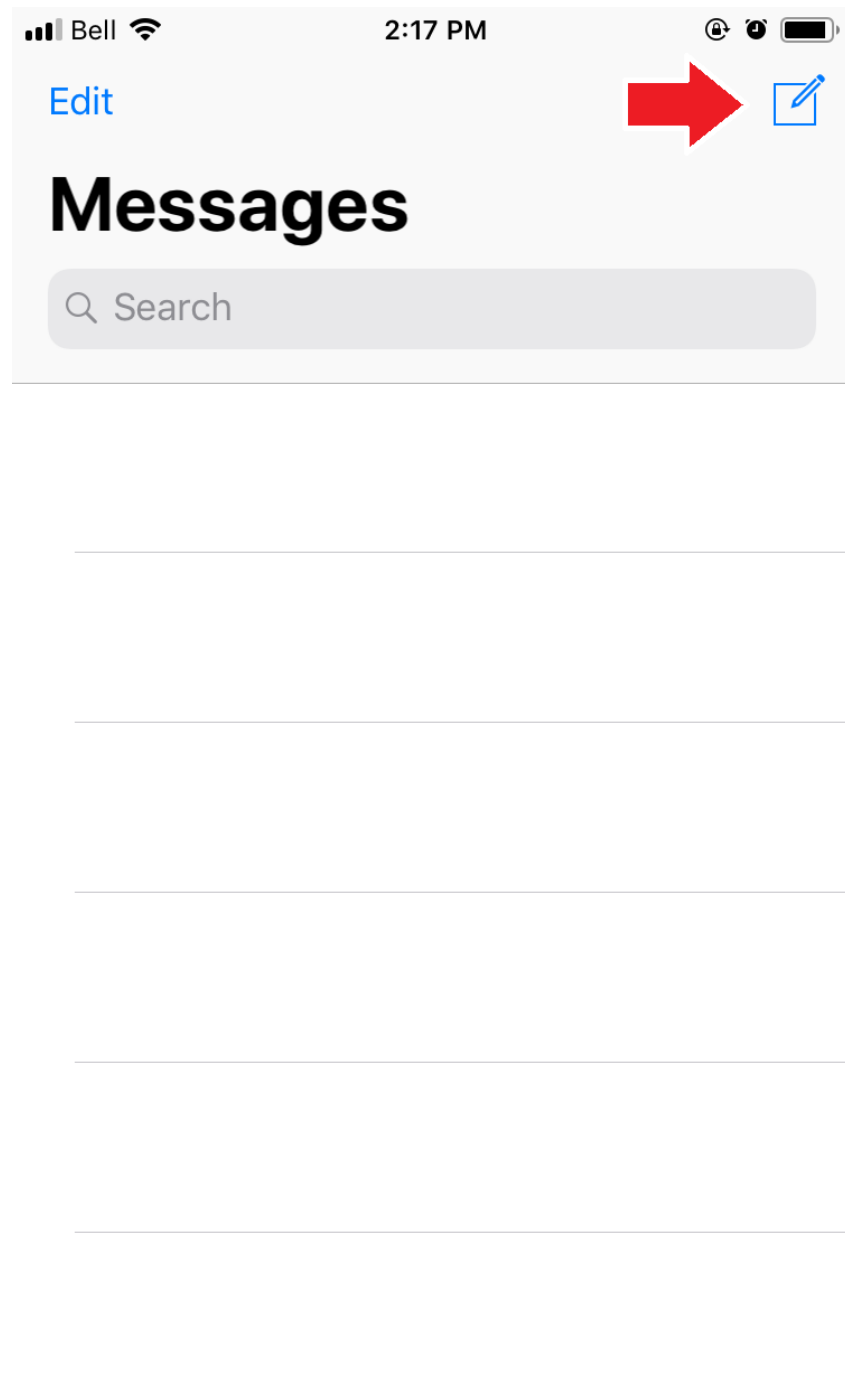
## Part 2 FaceTime Calls with multiple People

How to Make a FaceTime call with multiple people  
Open Messages



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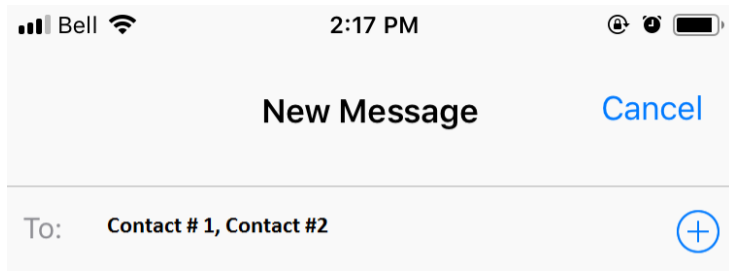
Click Create Message



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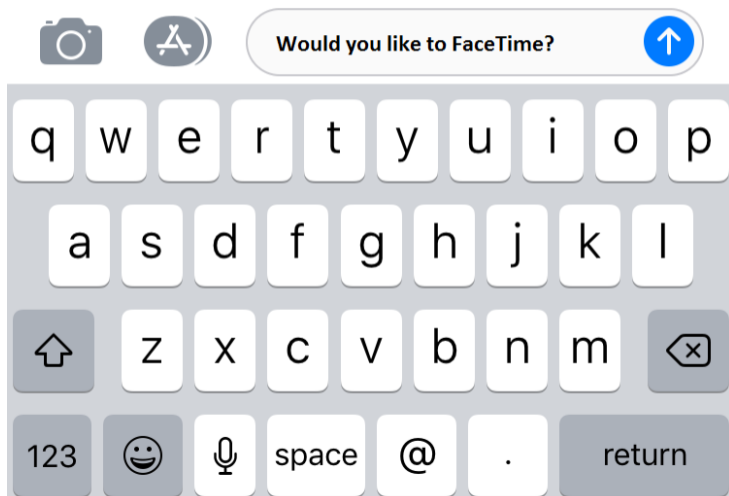


Send message to everyone you want to FaceTime with to create a “group”



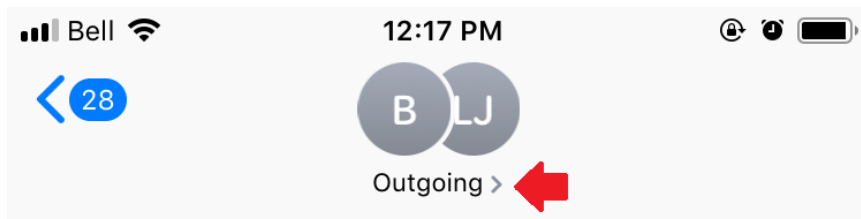
Enter contacts you would like to FaceTime here

Enter a message to send here



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Tap the outgoing button under the group icon



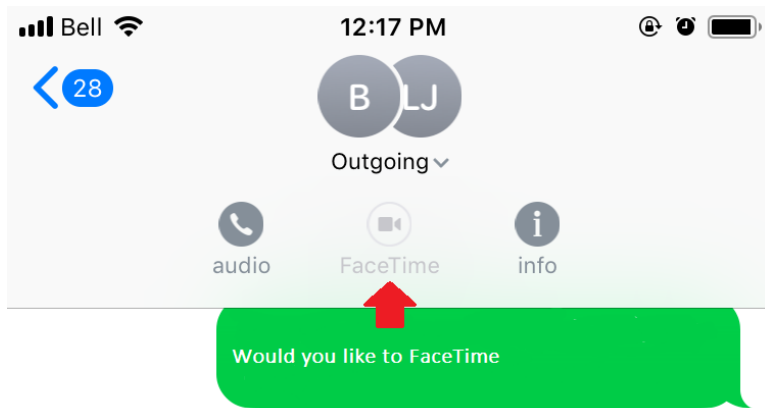
Text Message  
Today 12:17 PM

Would you like to FaceTime?



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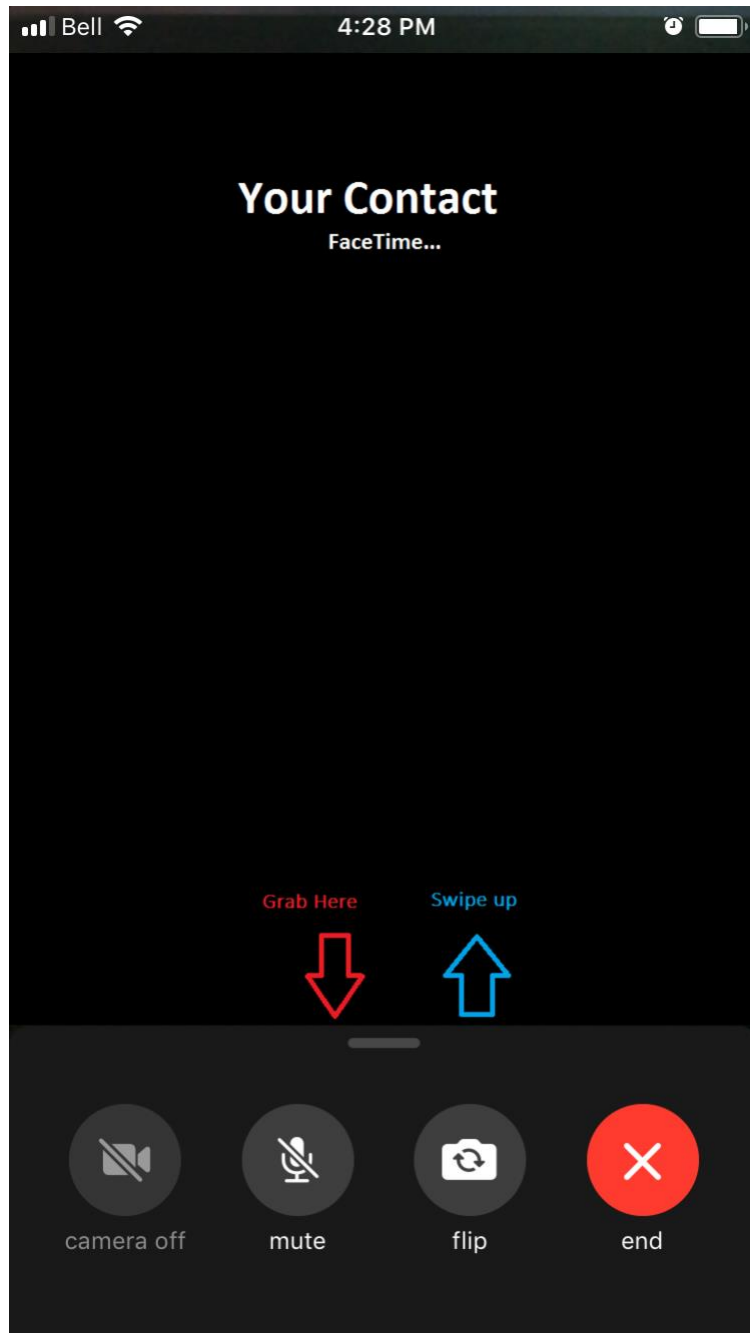
Tape the FaceTime button to start a FaceTime call with everyone in the group



Finished! You have started a group call with multiple people!

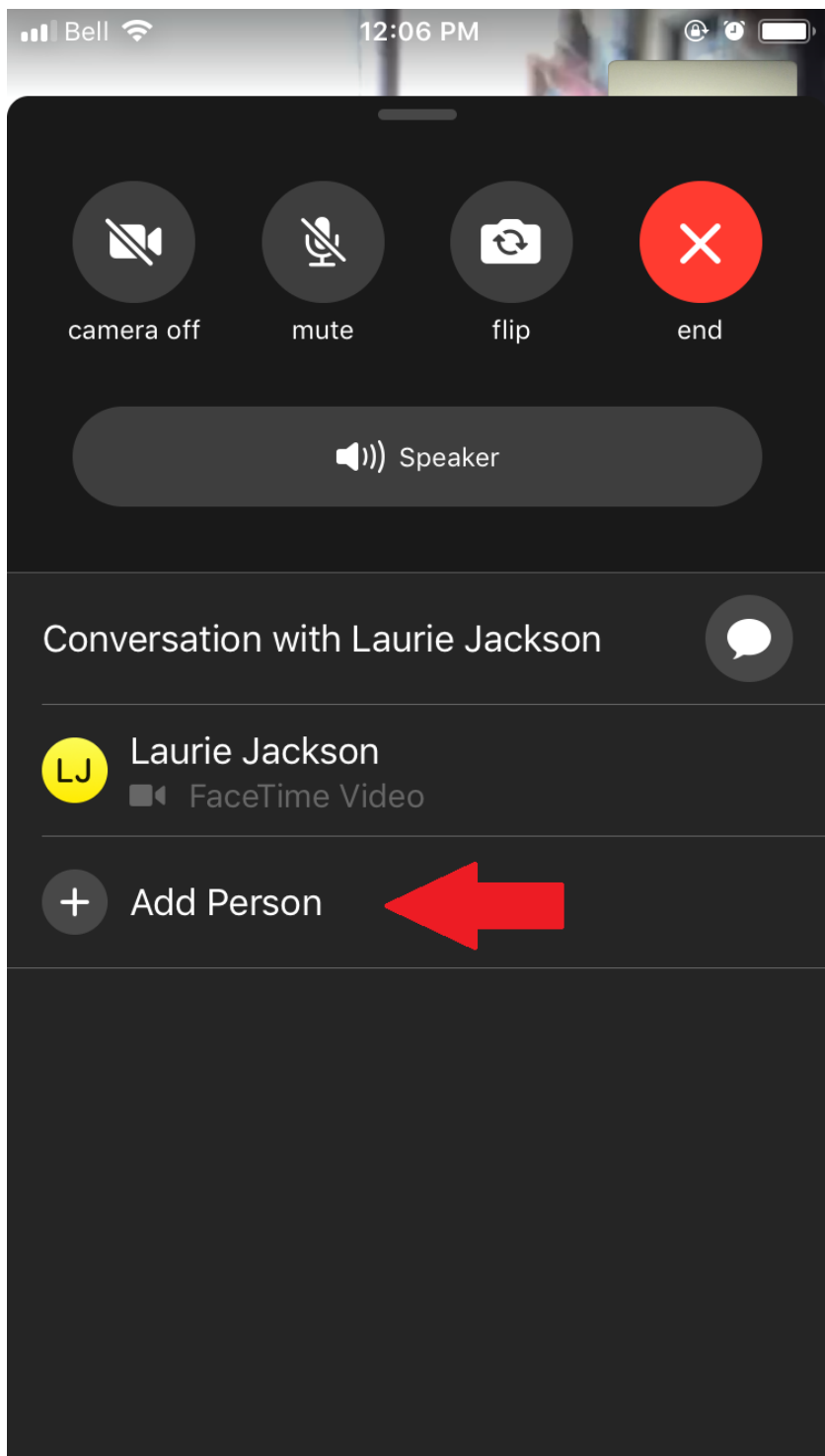
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Adding people to a group FaceTime call  
While in a FaceTime group call, grab the black bar at the bottom and swipe up



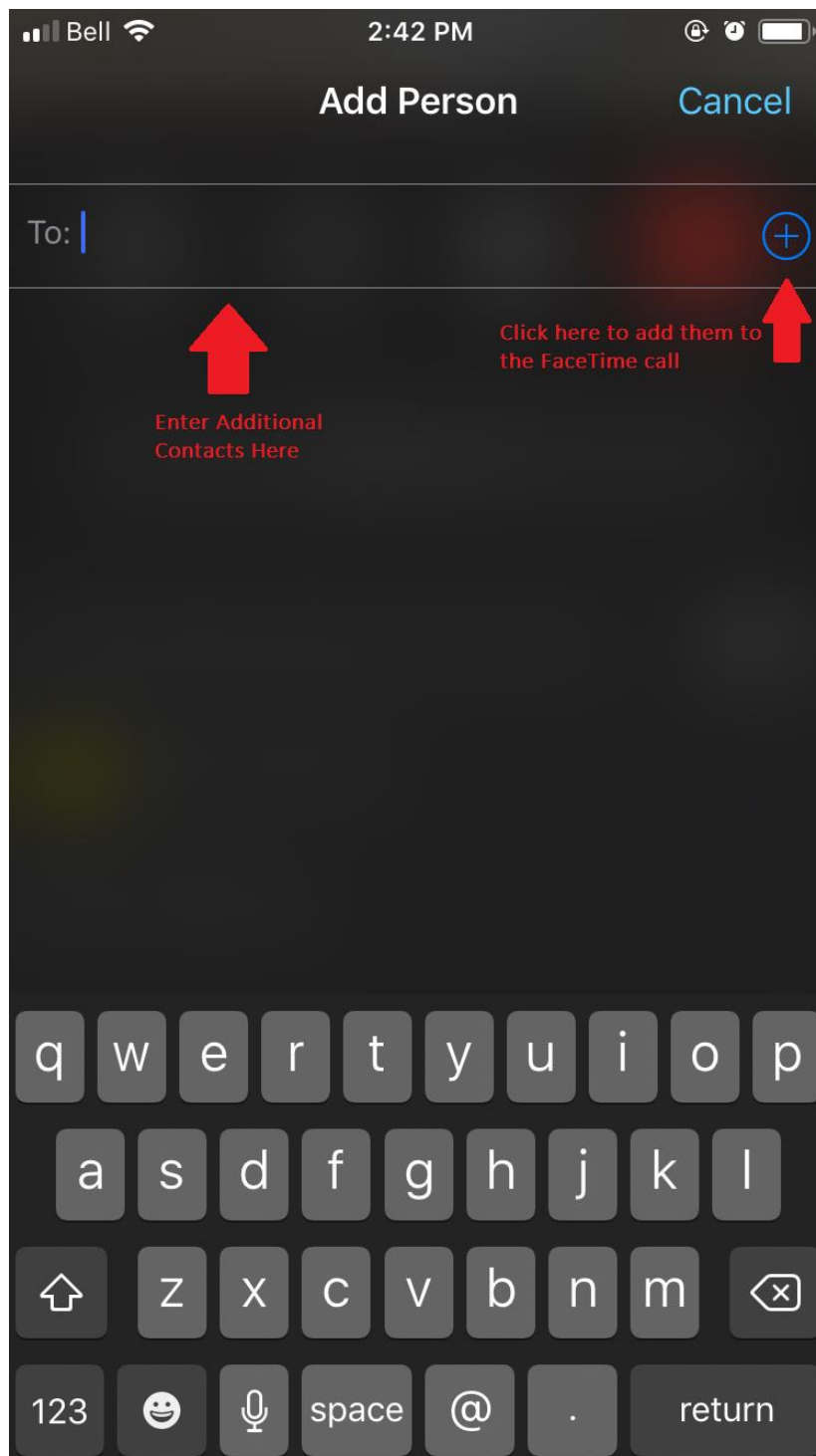
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Press "Add Person"



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Enter Contact Name then click the “+” button

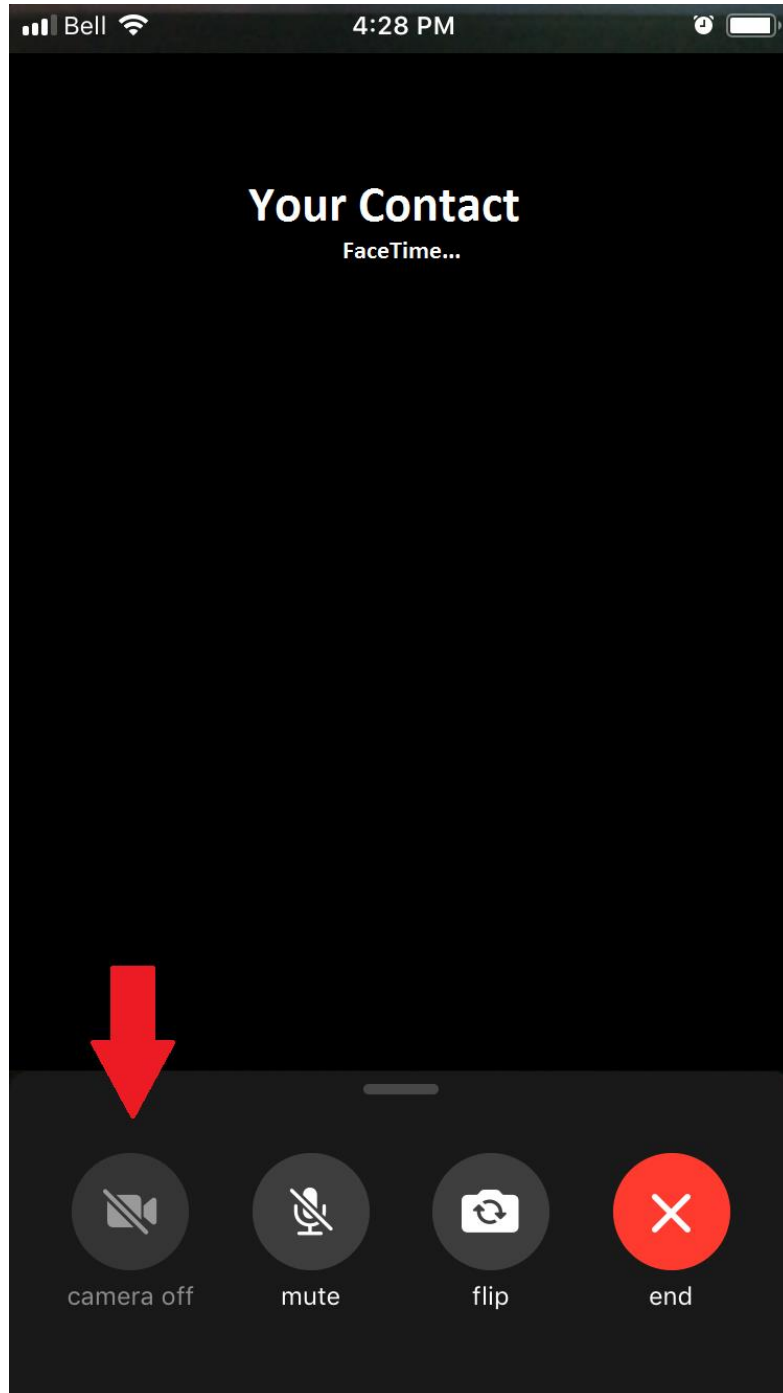


You're done! You have added someone to the FaceTime call!

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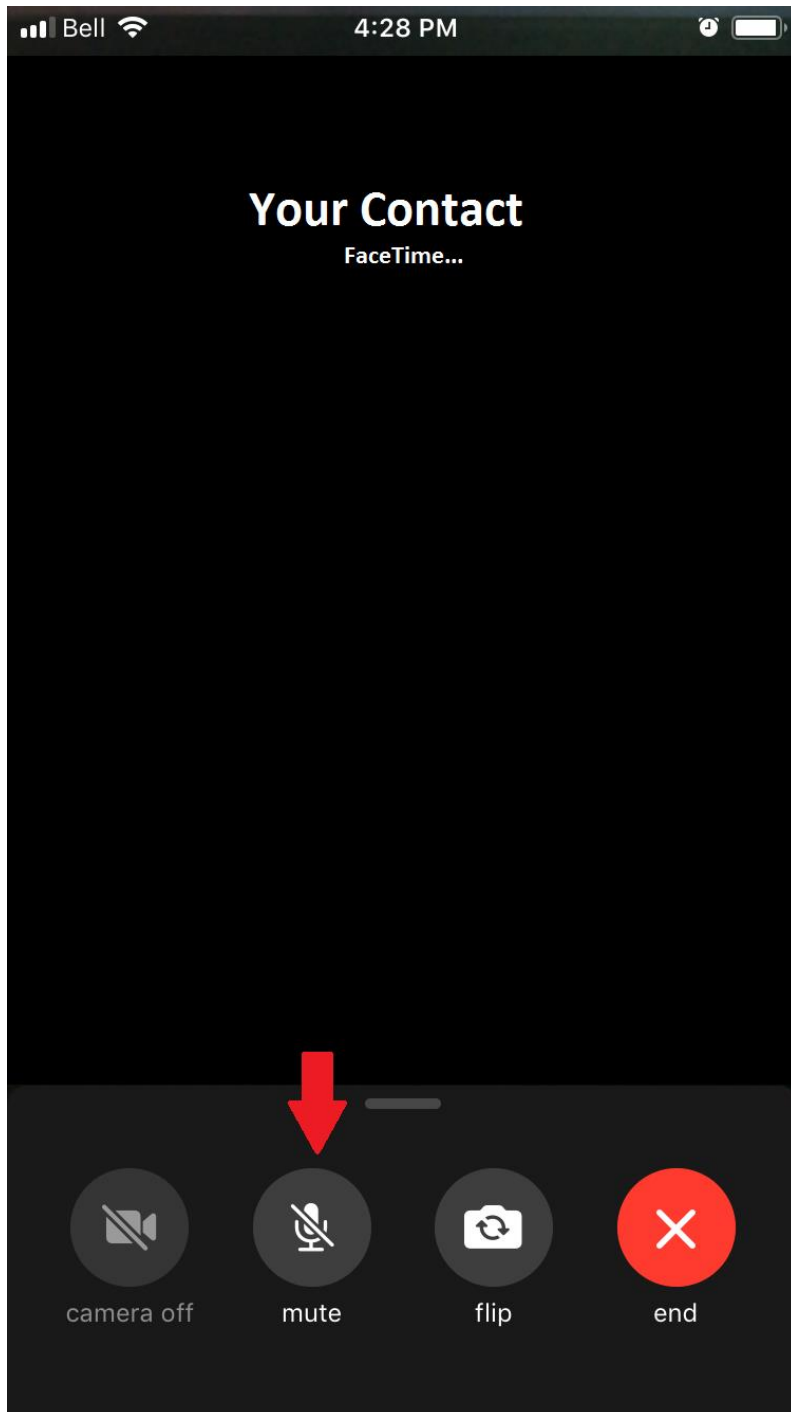
## Part 3 FaceTime buttons, what do they Do

Camera On/off: This will turn on or off your camera during a call. This will not end the call.



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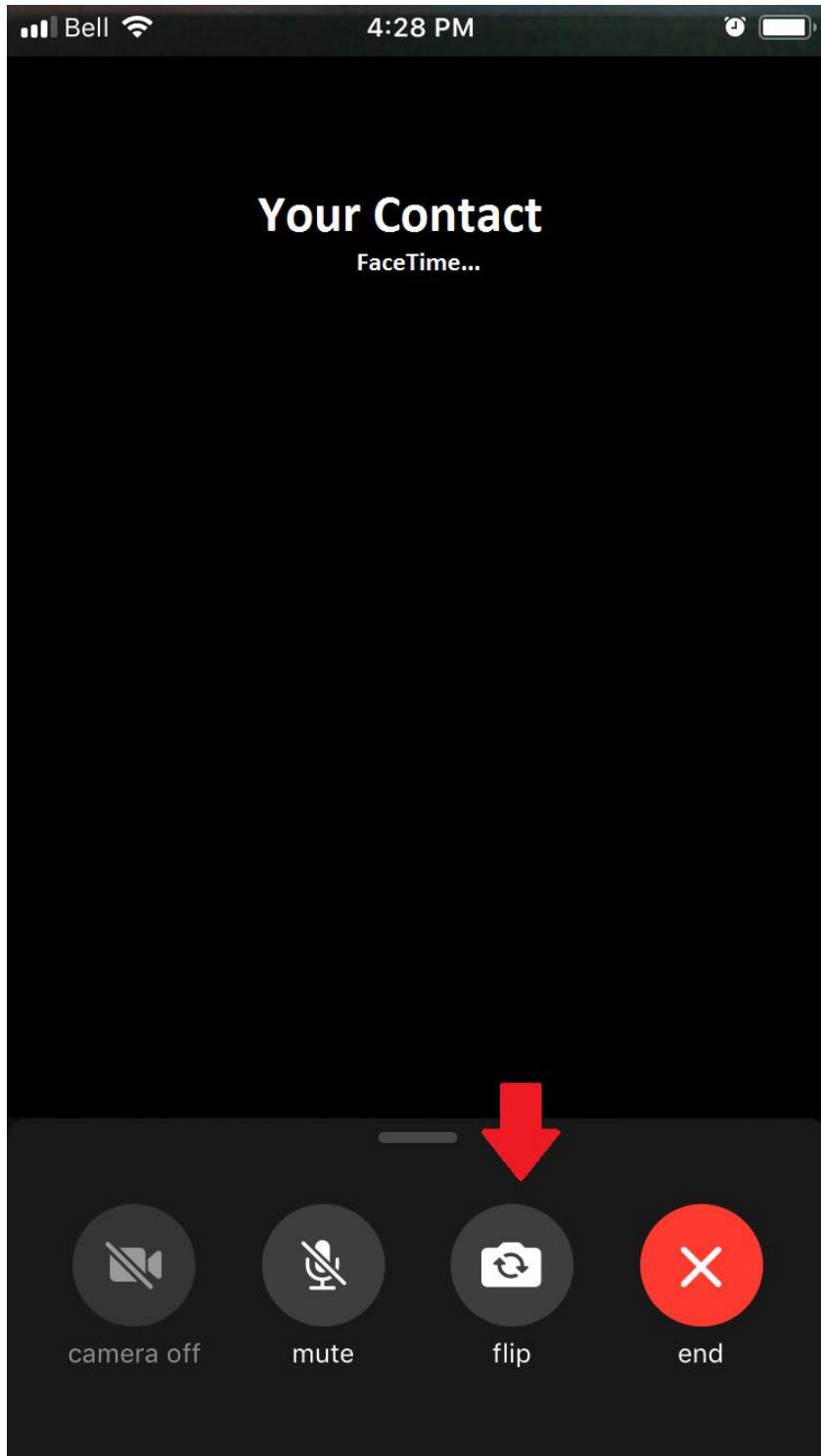
Mute/Unmute: This will mute or unmute your Microphone during a call. This will not end the call. If you are muted other people will not be able to hear you



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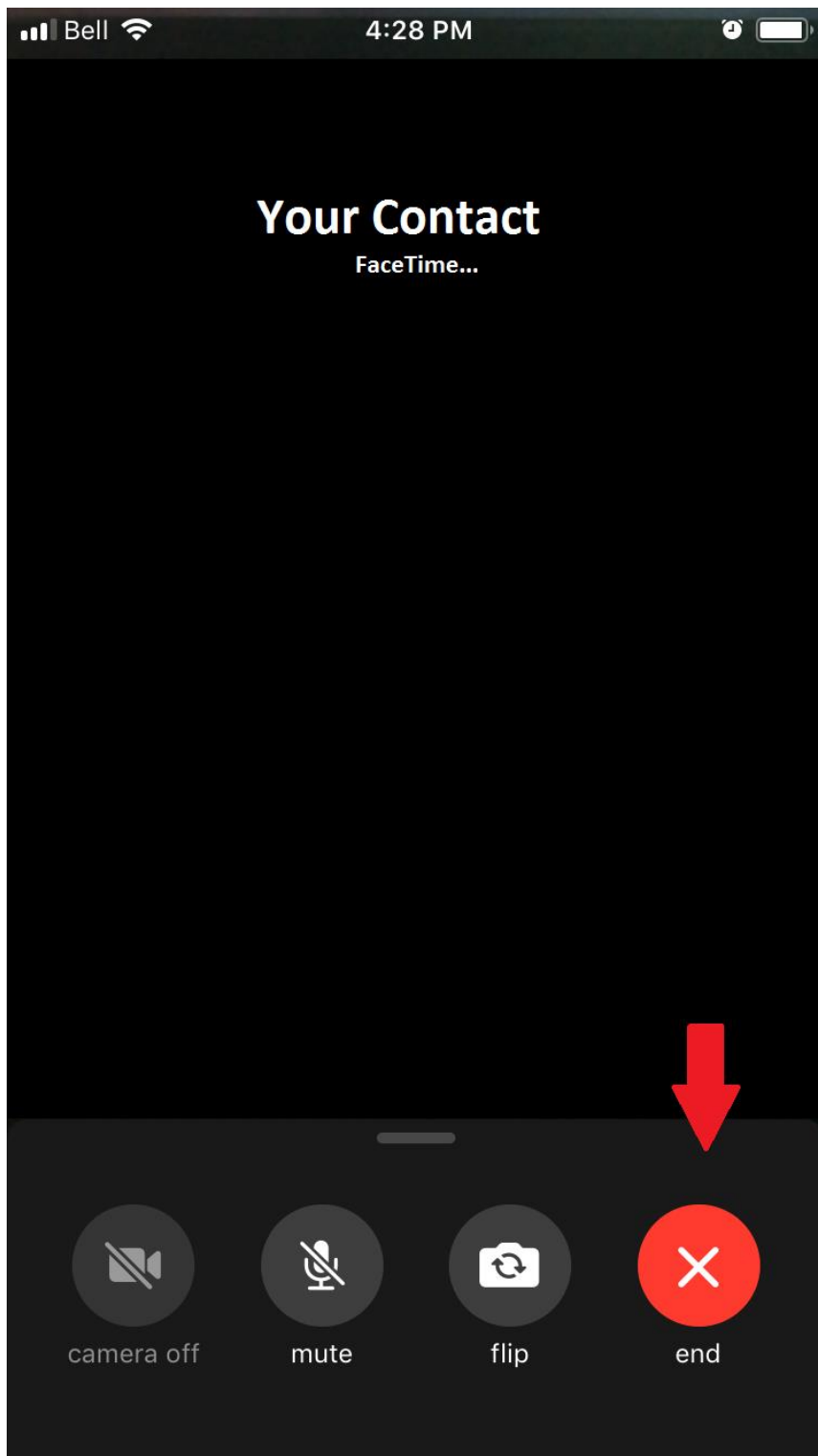


Flip: This will change the active Camera to the back camera, or back to the front facing cameras.



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End: This will end the call



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